



GOSSELIN CAUCASUS & CENTRAL ASIA
ARMENIA - MEMBER GOSSELIN GROUP

Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: ARMENIA

Version: 12/03/2010

1/ IMPORT REGULATIONS OF HOUSEHOLD GOODS

A/ Required documents

For Diplomats

Import:

- 1) Packing list
- 2) Copy of valid passport
- 3) Copy of diplomatic card
- 4) Master AWB/ Bill of lading/ CMR
- 5) pro forma invoice

Export:

- 1) Packing list
- 2) Copy of valid passport
- 3) Copy of diplomatic card
- 4) Master AWB/ Bill of lading/ CMR
- 5) pro forma invoice

For non-Diplomats

Import:

- 1) Detailed valued inventory list with brand/model of electrical appliances
- 2) Copy of valid passport
- 3) Copy of residence card
- 4) Master AWB/ Bill of lading/ CMR
- 5) pro forma invoice

Export:

- 1) Detailed valued inventory list with brand/model of electrical appliances
- 2) Copy of valid passport
- 3) Master AWB/ Bill of lading/ CMR
- 4) pro forma invoice

For returning citizens

- 1) Valued Packing list with brand/model of electrical appliances
- 2) Copy of valid passport
- 3) Copy of social card

Head Quarter Office in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ



GOSSELIN CAUCASUS & CENTRAL ASIA
ARMENIA - MEMBER GOSSELIN GROUP

Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: ARMENIA

Version: 12/03/2010

- 4) Master AWB/ Bill of lading/ CMR
- 5) pro forma invoice

For foreigners temporarily importing their hhg

- 1) Copy of valid passport
- 2) Copy of residence card
- 3) Pro forma invoice
- 4) Valued, detailed inventory as per each kind of items, with brand/model and serial numbers of electrical appliances, 3 photos of each carpet /painting /handcrafts, no boxes packed by owner, showing continuous numbers and signature of client
- 5) OBL, CMR or air waybill (issued as per our instructions)
(the client's company tax code & customs file nr. must be indicated)

B/ Customs procedures for diplomats / non-diplomats / returning citizens

Customs procedures

Customs clearance procedure for diplomats takes 1 working day.

Customs clearance procedure for non-diplomats takes 1 working day if local certification is not requested for the exact kind of items.

Taxes and duties / or exemptions

The Government determined limited quantities of items that can be imported as personal effects and household goods by physical persons of foreign countries (The Republic of Armenia Government N. 502-N Decision of 20 March, 2003)

Import duties for Used Household goods is 10% import tax + 20% V.A.T. + approx. 2% duties (calculation in AMD based of quantity of items) customs fee and payable directly to the customs by transfer or in cash for all imports except diplomats or persons received exemption from the State Revenue Committee.

The State Revenue Committee considers approval of import tax exemption of USAID subcontractor employees within 15 days on base of documents (statement from USAID Armenia, inventory list, proforma, AWB/OBL) presented by the local USAID subcontractor organization. In order to avoid storage charges at destination, please do not proceed with export before import tax exemption is obtained by the employee's organization.

Head Quarter Office in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ



GCCA

GOSSELIN CAUCASUS & CENTRAL ASIA
ARMENIA - MEMBER GOSSELIN GROUP

Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: ARMENIA

Version: 12/03/2010

Note that returning citizen, even Armenian diplomats do not have any exemption of VAT/duties unless they can receive letter from the State Revenue Committee that they are exempted. This letter original should be received directly from the ministry and the importer has to provide this letter to the customs at start of Customs Clearance.

Useful notes

* The arriving foreign citizens are allowed to import free of customs duties into the RA customs territory as an accompanied baggage goods that the customs duty tariff for import of which is 0 percents, and the total weight of which does not exceed 50 kg, and the total customs value is not over than 300 US dollars. (Customs legislation, chapter 17/1)

- Including,
- beverages, spirits and vinegar - 2 liters or 1 bottle, if 1 bottle contains more than 2 liters
- cigars - 10 pieces,
- cigarettes / tobacco – 400 pieces
- Currency, foreign currency and securities (Customs Code, chapter 17)

* Physical persons of foreign countries are permitted to export any foreign currency from the Republic of Armenia customs territory equal up to 10.000 US dollars. Currency exceeding the mentioned amount can be transferred exceptionally through bank transfers. (Customs legislation, chapter 23)

* Physical persons of foreign countries are permitted to export any foreign currency from the Republic of Armenia customs territory equal up to 10.000 US dollars. Currency exceeding the mentioned amount can be transferred exceptionally through bank transfers. (Customs legislation, chapter 23)

* Physical persons of foreign countries arriving in the Republic of Armenia for permanent residence can import goods and commodities for their personal use free of customs duties. (Customs legislation, chapter 17/6)

* Physical persons of foreign countries are entitled to right of importing free of customs duties into the RA customs goods and commodities belonging to them by inheritance provided that they submit the necessary document certifying inheritance right over the goods to the customs entities. (Customs legislation, chapter 17, article 7)

* Goods imported for official use for diplomatic representative offices and consulates and other equal international, inter-governmental organizations and their employees are exempt from customs

Head Quarter Office in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ



GOSSELIN CAUCASUS & CENTRAL ASIA
ARMENIA - MEMBER GOSSELIN GROUP

Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: ARMENIA

Version: 12/03/2010

duty. Import tax exemption for each shipment of an inter-governmental organization approves the Customs Committee. (Customs Code, chapter 30)

* The household goods shipments that do not conform to the above mentioned privileges are subject to customs fees, duties, VAT. (Customs Code, chapter 17, 18). The Government determined limited quantities of items that can be imported as household goods shipment by privileged physical persons of foreign countries (The Republic of Armenia Government N. 502-N Decision of 20 March, 2003)

* Goods imported to the customs border of the RA within the scope of humanitarian and charitable projects are exempt from customs fees and duties. The project nature is defined by the coordinating body of humanitarian assistance authorized by the Government of the Republic of Armenia (Customs Code of RA, chapter 17, 18)

* Not considered an object of taxation import of goods that are property of foreign clients for the purpose of processing them in the territory of the Republic of Armenia and for exporting them later during the periods assigned by the contract, in case there is a liability document for goods export submitted no later than within a year.

Temporary or final import clearance

Temporary import permission is provided by the State Revenue Committee on base of the consignee's/ employer written request. It will be up to the customs committee if this is accepted or not and might take up to 15 days.

The temporary import is available only for one year and all items must be unpacked, examined and identified by customs for temporary release.

For some kind of electrical supplies, toys, satellite etc. local certificates are requested. The same procedure of examination and identification applies at the time of export.

C/ Prohibited items

- Firearms and ammunition
- Medicines without approval of Ministry of health
- Alcohol and other spirits
- Food products

Head Quarter Office in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ



GOSSELIN CAUCASUS & CENTRAL ASIA
ARMENIA - MEMBER GOSSELIN GROUP

Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: ARMENIA

Version: 12/03/2010

2/ IMPORT OF CARS

A/ Required documents

Car for diplomats

- 1) Copy of valid passport
- 2) Technical passport/ title of the car (original)
- 3) Pro forma invoice or original purchase certificate
- 4) OBL or CMR

Car for returning citizens and foreigners

- 1) Copy of valid passport
- 2) Copy of residence card or social card for Armenian citizens
- 3) Technical passport/ title of the car (original)
- 4) Pro forma invoice or original purchase certificate
- 5) OBL or CMR (issued as per our instructions)

B/ Customs procedures for diplomats / non-diplomats / returning citizens

Customs procedures

Customs clearance procedure for diplomatic cars takes 1-2 working days.

Customs clearance for non-diplomatic cars is completed within 1-3 working days.

Taxes and duties / or exemptions

Here below the customs payments that apply for the transportation means both imported into and exported from the Republic of Armenia customs territory in "Import for free turnover" and "Export for free turnover" modes.

Customs mode	Customs payments					
	Customs payment (in AMD)	Customs duty (1 from the CIF value)	VAT	Excise tax	Road payment for each entry or for the month	Environmental payment (in % from the CIF value)
"Import for free turnover"	9.500	10 %	20 %	0%	0	Prod. 5 -10 years ago: 2%

Head Quarter Office in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ



GOSSELIN CAUCASUS & CENTRAL ASIA
ARMENIA - MEMBER GOSSELIN GROUP

Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: ARMENIA

Version: 12/03/2010

	9.500	10 %	20 %	0%	0	Prod. 10 -15 years ago: 10%
	9.500	10 %	20 %	0%	0	Prod. More 15 years ago: 20%
"Export for free turnover"	9.500	0%	0%	0%	0	0

Vehicles originated and imported into the RA from states having Free Trade Agreement with the Republic of Armenia shall be exempted from customs duties and taxes provided that Certificate of Origin (CT-1) form is presented to the Republic of Armenia customs entities.

Temporary or final import clearance

It will be up to the State Revenue Committee if this is accepted or not and might take up to 15 days. The temporary import is available only for one year.

Required documents:

- 1) Copy of valid passport
- 2) Technical passport/ title of the car (original)
- 3) Pro forma invoice or original purchase certificate
- 4) OBL or CMR (issued as per our instructions)
- 5) Letter from client's organization requesting customs committee for duty free import on temporary basis

3/ IMPORT OF PARTICULAR ITEMS

A/ Pets

The import of pets is allowed. Following documents are required:

- Vaccination certificate
- Veterinary certificate
- Passport of the pet

Head Quarter Office in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ



GOSSELIN CAUCASUS & CENTRAL ASIA
ARMENIA - MEMBER GOSSELIN GROUP

Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: ARMENIA

Version: 12/03/2010

B/ Plants

Local certification is required for export of some kind of plants.

Note: Certificates of phytosanitary/conformance and import/export permission statements are provided by Government and corresponding local institutions from 2 up to 15 days. Certification fee per kind of item depending on customs code and quantity is 15000 – 40000 AMD.

C/ Cultural items

Certification of cultural artifacts is arranged by the Department for Protection of Cultural Values of the RA Ministry of Culture. The Department makes decisions on export or temporary import/export of artifacts, values the objects, issues Certificates of Right for export or temporary import/export of artifacts.

Export of cultural artifacts is prohibited without the Certificates of Right with exception of products and modern souvenirs of serial and mass production. Certificates are provided within 15 days. Certification fee depends on value of the object and starts from 5700 AMD.

D/ Alcoholic beverages

Local certification is required for export of some kind of consumables.

Note: Certificates of phytosanitary/conformance and import/export permission statements are provided by Government and corresponding local institutions from 2 up to 15 days. Certification fee per kind of item depending on customs code and quantity is 15000 – 40000 AMD.

E/ Food

Local certification is required for export of some kind of consumables.

Note: Certificates of phytosanitary/conformance and import/export permission statements are provided by Government and corresponding local institutions from 2 up to 15 days. Certification fee per kind of item depending on customs code and quantity is 15000 – 40000 AMD.

F/ Electronics

Local certification is required for export of some kind of electrical appliances.

Note: Certificates of phytosanitary/conformance and import/export permission statements are provided by Government and corresponding local institutions from 2 up to 15 days. Certification fee per kind of item depending on customs code and quantity is 15000 – 40000 AMD.

Head Quarter Office in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ



GOSSELIN CAUCASUS & CENTRAL ASIA
ARMENIA - MEMBER GOSSELIN GROUP

Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: ARMENIA

Version: 12/03/2010

4/ CONSIGNMENT INSTRUCTIONS

Diplomat

Shipper's dip. organization
Full address of dip. organization in Armenia
C/O shipper's name (as in passport)

Consignee non-Diplomat

Shipper's name (as in passport)
Full address of the shipper in Armenia
Shipper's organization

Notify

Gosselin Yerevan JV CJSC
2/6 Gulbenkyan, Yerevan 0019, Armenia
Mobile: +(374)91 40 24 45
Fax: +(374)10 26 86 78

Contact

Vahram Jotyan
Mobile: +(374)91 40 24 45

5/ HELPFUL TIPS

- Once the shipment is booked please send the signed order for service to our **Antwerp HQ at kris@gosselingroup.eu** (attn. Mr Kris Corten). Please send us also the copies of the waybill, packing list, valued inventories and shipping schedule well in advance so we can double check and make corrections prior to shipping. This will save you extra storage and demurrage charges at the destination. We strongly recommend you not to send anything before we checked the documents and contacted the client.
- Mark the waybills very clearly "Used Household goods and personal effects".
- The packing list should be in English and/or Russian.
- Do not attach the inventory list used for the insurance purposes to the documents enclosed with the shipment. This in order to avoid heavy customs duties and taxes upon the shipment's arrival.

Head Quarter Office in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ



GCCA

GOSSELIN CAUCASUS & CENTRAL ASIA
ARMENIA - MEMBER GOSSELIN GROUP

Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: ARMENIA

Version: 12/03/2010

- The under declared valued inventory for customs purposes should be attached to the documents accompanying the shipment.
 - Such items as books, CD's, audio and videotapes should not be mentioned separately on the packing list. However, if it is necessary to include these items on the packing list, make sure to list the name of the author, year of publication and the topic of each item separately.
-

Head Quarter Office in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ
