



**GCCA**

**GOSSELIN CAUCASUS & CENTRAL ASIA**  
KAZAKHSTAN - MEMBER GOSSELIN GROUP

# Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: KAZAKHSTAN

Version: 26/03/2010

## 1/ IMPORT REGULATIONS OF HOUSEHOLD GOODS

### A/ Required documents

- Transport waybill.
- Packing list.
- Copy of the passport.
- Copy of the valid visa / diplomatic card / confirmation of employment (to be issued by the client's organization in the country of destination)
- Power of attorney (to be issued by the client's organization in the country of destination)
- Valued inventory in English or Russian.

### Notes on the valued inventory:

- Valued inventory lists are purely for customs purposes and therefore the value does not have to be the same as used for insurance purposes. However, it is strictly advised not to enclose the list used for insurance purposes along with the shipping documents.
- Separate valued inventory lists should contain very clear description of each individual item. Such descriptions are very important because it helps the local customs authorities to determine the import duty which differs from item to item. Therefore, in order to minimize the customs duty on consumable items we suggest to under declare the value for such items for customs purposes only. Home electrical and electronic appliances should be very clearly mentioned along with their serial numbers.
- Please find hereunder an example of the needed information on a valued inventory list:

item	value	Net weight	Gross weight	pieces
dishes	30 USD	5.20 kg	5.40 kg	10

### B/ Customs procedures for diplomats / non-diplomats / returning citizens

#### Customs procedures

Customs clearance procedure for diplomats takes 1 working day.

Customs clearance procedure for non-diplomats takes 1 working day if local certification is not requested for the exact kind of items.

The consignee should be present at the destination and should have a valid visa.

**Head Quarter Office** in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ



**GOSSELIN CAUCASUS & CENTRAL ASIA**  
KAZAKHSTAN - MEMBER GOSSELIN GROUP

# Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: KAZAKHSTAN

Version: 26/03/2010

## Taxes and duties / or exemptions

Import of household goods and personal effects to Kazakhstan is subject to payment of import customs duties, fee and VAT.

The only way to avoid the import customs tax is to provide a copy of the tax free certificate or a diplomatic card. In this case customs will charge only a customs procedure tax.

All import duties are charged on C.I.F (cost, insurance and freight) value and to be paid by customer/account directly to customs office as per outlay. Our company is not allowed to pay duties on behalf of customer as it is against legislation. Duties can be paid either by cash or bank transfer to customs office.

## Temporary or final import clearance

Expatriates are permitted to import household electronic and electrical appliances on temporary import basis which is valid till the time expatriates have finished their tenure and are ready to export temporary imported goods out of Kazakhstan. In order to facilitate the temporary import declaration all electronic and electrical appliances should be clearly marked on the packing list along with their serial numbers. Clothing, food, furniture etc are not allowed for temporary import regime.

Temporary imported goods are subject to payment of periodical dues @ 3% of total amount of customs duty, VAT, and fee (that would have been paid if goods were imported on permanent import, so called free circulation) per month. Temporary import is effective till the time Kazakh visa is valid. Simultaneously with visa extension the temporary import must be prolonged or goods should be exported from Kazakstan. Temporary import is advisable only for those ex-patriates intending to stay in Kazakstan for a few months. For those who come for a longer period, temporary import is not recommended as it is not convenient due to its complicated requirements for prolongation and periodical payments.

Kazak citizens are not permitted to import the HHG and personal effects on temporary import basis, thus are liable to pay full tax and duties.

## C/ Prohibited items

- Weapons of all kinds.
- Pornography.
- Narcotics.
- Toxic material
- Radioactive material.
- Right hand cars.

**Head Quarter Office** in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ



**GOSSELIN CAUCASUS & CENTRAL ASIA**  
KAZAKHSTAN - MEMBER GOSSELIN GROUP

# Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: KAZAKHSTAN

Version: 26/03/2010

## 2/ IMPORT OF CARS

### A/ Required documents

- Transport waybill.
- Car title.
- Technical passport of the car.
- Copy of the passport.
- Copy of the valid visa / diplomatic card / confirmation of employment (to be issued by the client's organization in the country of destination)
- Power of attorney (to be issued by the client's organization in the country of destination)
- Pro forma invoice in English or Russian.

### B/ Customs procedures for diplomats / non-diplomats / returning citizens

#### Customs procedures

Customs clearance procedure for diplomatic cars takes 1-2 working days.

Customs clearance for non-diplomatic cars is completed within 1-3 working days.

The consignee should be present at the destination and should have a valid visa.

Original car documents should be submitted to customs while importing!

Please be advised that as soon as the import customs formalities are completed and the customs declaration for the vehicle is obtained the following procedures should be made:

- The vehicle should be registered with the Ministry of Foreign Affairs of Kazakhstan. Special registration card should be obtained from the above-mentioned state body.
- Then the vehicle should be registered with the Police Department of Almaty, the Police Department will give to the owner of the car the plates with the numbers and technical passport, also the vehicle will be checked with Interpol for the facts of hi-jacking in the past. The cost of obtaining of the plates and technical passport is approx. xxxxxxxx
- If the owner is a Diplomat then he would be exempted from the payment of the tax for the vehicle. If not, then the owner should pay the transportation tax to the Region Tax inspection where the car is registered.

#### Taxes and duties / or exemptions

Please note that the following duties and taxes would be imposed on the VEHICLE imported on permanent basis:

- for the cars with the engine volume up to 3000 cm

**Head Quarter Office** in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ



**GOSSELIN CAUCASUS & CENTRAL ASIA**  
KAZAKHSTAN - MEMBER GOSSELIN GROUP

# Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: KAZAKHSTAN

Version: 26/03/2010

Customs duty @ 10% on CIF value, but not less than 0.1 Euro multiplied by the engine volume in cubic cm / Customs fee @ 0.2% on CIF value / VAT @ 20% on CIF value

- for the cars with the engine volume more than 3000 cm

Customs duty @ 10% on CIF value, but not less than 0.5 Euro multiplied by the engine volume in cubic cm / Customs fee @ 0.2% on CIF value / VAT @ 20%.

## Temporary or final import clearance

- Auto cars and motorcycles can be imported duty and tax free on temporary import basis. Temporary import is subject to customs fee of 0.2% of C.I.F value, which is charged on quarterly basis, and 3% of total amount of customs duty, VAT, and fee per month.
- Temporary imported auto cars and motorcycles must be exported out of Kazakhstan at the end of expatriate's tenure or be declared to the regime of free circulation.
- Sale of the temporary imported auto cars and motorcycles is not permitted until full custom duty and VAT has been paid.
- Permanent import of auto cars and motorcycles are subject to the tax and duties as per customs tariff.

## **3/ IMPORT OF PARTICULAR ITEMS**

### **A/ Pets**

The import of pets is allowed. Following documents are required:

- Vaccination certificate
- Veterinary certificate
- Passport of the pet

### **B/ Plants**

The import of plants is allowed. Following documents are required:

Certificate of origin, phytosanitary certificate (origin), import quarantine permit.

### **C/ Cultural items**

- Periodical partial payment of the complete sum of taxes and duties is allowed only on temporary import basis and it is strongly recommended that all the carpets, paintings, art effects and antiques in the shipment should be photographed. Duplicate photograph of each item should be sent to our office in advance by courier enabling us to get the customs endorsement on the back of each photograph at the time of import customs inspection of the shipment. This will help the

**Head Quarter Office** in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ



**GOSSELIN CAUCASUS & CENTRAL ASIA**  
KAZAKHSTAN - MEMBER GOSSELIN GROUP

# Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: KAZAKHSTAN

Version: 26/03/2010

owner tremendously to avoid problems with the customs authorities at the time of export of these items out of Kazakstan.

- Export of locally purchased carpets and paintings is allowed unless the items are not considered antique and of cultural value. The permission from the Kazak Ministry of Culture is required to export locally purchased carpets paintings and other art effects.

## D/ Alcoholic beverages

The allowance limit for the import of wine and spirits for personal consumption is only two litres per head.

## E/ Food

The import of food is allowed. Following documents are required:

Certificate of origin, phytosanitary certificate (origin) + all mentioned docs for non-diplomats.

## F/ Electronics

The import of electronics is allowed but can be subject to a so-called KNB-check. Please make sure to add a separate list with mentioning of all electronics and serial numbers.

**Note:** Precious jewellery, stones and currency can be imported only as accompanied baggage and must be declared with the customs authorities at the airport at the time of arrival. The declaration should be kept in the safe custody because the same will be required for presentation to the customs authorities at the time of departure.

---

## 4/ CONSIGNMENT INSTRUCTIONS

### A/ Surface shipments (sea / truck / rail)

Consignment instructions depend from shipment to shipment and will be given after having contacted the consignee.

### B/ Air shipments

Consignment instructions depend from shipment to shipment and will be given after having contacted the consignee.

---

**Head Quarter Office** in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ

---



**GOSSELIN CAUCASUS & CENTRAL ASIA**  
KAZAKHSTAN - MEMBER GOSSELIN GROUP

# Gosselin Caucasus and Central Asia

International Removals and Transportation

Country info sheet for: KAZAKHSTAN

Version: 26/03/2010

## 5/ HELPFUL TIPS

- Once the shipment is booked please send the signed order for service to our **Antwerp HQ at [krisc@gosselingroup.eu](mailto:krisc@gosselingroup.eu)** (attn. Mr Kris Corten). Please send us also the copies of the waybill, packing list, valued inventories and shipping schedule well in advance so we can double check and make corrections prior to shipping. This will save you extra storage and demurrage charges at the destination. We strongly recommend you not to send anything before we checked the documents and contacted the client.
- Mark the waybills very clearly "Used Household goods and personal effects".
- The packing list should be in English and/or Russian.
- Do not attach the inventory list used for the insurance purposes to the documents enclosed with the shipment. This in order to avoid heavy customs duties and taxes upon the shipment's arrival.
- The under declared valued inventory for customs purposes should be attached to the documents accompanying the shipment.
- Such items as books, CD's, audio and videotapes should not be mentioned separately on the packing list. However, if it is necessary to include these items on the packing list, make sure to list the name of the author, year of publication and the topic of each item separately.

**Head Quarter Office** in Antwerp, BE

Local offices in **Caucasus**: Baku, AZ / Tbilisi, GE / Yerevan, AM

Local offices in **Central Asia** : Ashgabat, TM / Astana, KZ / Bishkek, KG / Dushanbe, TJ / Tashkent, UZ